



# Town of Elmer City

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[www.townofelmercity.com](http://www.townofelmercity.com)

## Town of Elmer City Vendor List/Small Works Roster Application

Information will be kept in confidence unless it is a matter of public records. The Town of Elmer City is an affirmative action/equal employment of opportunity employer.

Company/Business Owner Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Ownership Type: Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ MBE \_\_\_\_\_ WBE \_\_\_\_\_

Preference on how to receive invitations to bid: MAIL \_\_\_\_\_ EMAIL \_\_\_\_\_

State of Washington Tax I.D. No. \_\_\_\_\_ Contractor License No. \_\_\_\_\_

Description of Services Provided or Product your Company Sells: \_\_\_\_\_

List 3 references of similar projects or sales in the past two years: 1) \_\_\_\_\_

2) \_\_\_\_\_ 3) \_\_\_\_\_

By signing I attest that the information provide is correct and I have read and understand the requirements in this application. I acknowledge that all work must follow prevailing wage laws including submitting required L&I Intent/Affidavits.

\_\_\_\_\_  
Name & Title of Owner

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

A copy of following must be included with application:

- Contractor License.
- Washington State Tax ID Number.
- Washington State Business.
- Town of Elmer City Business License prior to any sale to the town.
- Statement to warranty all products sold to the town.

Prequalification Requirements:

- Insurance certificate, naming the town as additional insured, must be provided prior to performance of contract.
- Performance and payment bond must be provided prior to performance of contract.